

REALTOR DEDUCTIONS

Client: _____

_____ Tax Year _____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Sales	
Advertising	
Appraisal Fees	
Business cards	
Bank charges	
Clerical	
Client Gifts	
Courier Service	
Fees:	
Commissions	
Escrow/Transaction	
Referrals	
Film/Processing	
Flowers/Cards	
Keys/Locksmith	
Lock Boxes	
Map Books	
Office Expenses	
Open House	
Office Rent	
Sales Assistants	
Repairs	
Signs, Post	
Food	
Software	
Photocopying	
Printing	
Tools	
Stationary	
Other _____	
Other _____	
Total	

Professional	
Seminars	
Continuing Education	
Publications	
Other _____	
Other _____	
Total	

Telephone	
Telephone	
Faxes	
Pay phone	
Cellular/Pager	
2nd Line	
Internet Services	
Answering Service	
Other _____	
Other _____	
Total	

Equipment	
Attache Case	
Computer	
Desk	
Camera	
Chair	
Filing Cabinet	
Cell Phone	
Tape Recorder	
Telephone	
Other _____	
Other _____	
Total	

Vehicle & Travel	
See Vehicle, Travel & Entertainment Worksheet	

Professional	
Dues	
E & O Insurance	
Legal Fees	
Licenses	
Memberships	
MLS fee	
Other	

Other Information	